

Transfer Course Approval Request

- ▶ Submit this form before you register for courses at non-IU colleges and universities.
- ▶ Complete Part A.
- ▶ Return this form—along with copies of pages from the college catalog containing course descriptions,

- academic credit information, and the school's definition of upper-level courses—to the general studies office.
- ▶ We will send you a copy of this form when approved.
- ▶ When you complete your course(s), ask the college to send an official transcript to our office.



Date _____

A To be completed by student

Name _____ Student ID number _____

College/University _____

Location _____

Department	Number	Course Name	Hours

A grade of C or better must be received for a course to be transferable.
 The admission's office converts quarter hours to semester hours by computing two-thirds of the student's total quarter-hour load.



B To be completed by the admission's office

TRANSFER COURSE

IUPUI EQUIVALENT

Department	Course	Hours	Department	Course	Hours

Approved _____ Date _____



C To be completed by the university-wide general studies office

Transferable Course

Application to general studies degree

Advisor _____ Date _____